

## Leelanau Outdoor Center

### **Job Description**

The mission of the Leelanau Outdoor Center is to promote the discovery and development of positive character values through experiential learning in our natural environment.

Job Title: LOC Educator

#### **Position Description:**

Seasonal work: fall, winter and spring. Engaging with students from ages 5 to 18, corporate groups, and sports teams. Science and character education based instructing. Main instruction comes from experiential learning and high adventure activities. Programs last from 1-6 days. Staff members are with participants throughout the day. Patience, understanding, flexibility, and creativity are essential qualities. This position reports to LOC Program Coordinator and LOC Director and has a minimum of a high school degree.

#### **Essential Job Responsibilities:**

1. Provide daily metaphysical support for LOC, which include active participation in regularly scheduled metaphysical meetings.
2. Instruct students in areas of science, social skills, character, and joyful expression. Exhibit creativity in lesson plans to reach each student and inspire groups from varied backgrounds. Manage varying classroom size, setting, and age group.
3. Draw out student's ability to learn and be present through experiential learning techniques, and recognize inherent goodness in each child/participant.
4. Communicate any difficulties or concerns to the Program Coordinator or LOC Director.
5. Collaborate with Program Coordinator and fellow LOC Staff to execute evening activities.
6. Supervise, assist, and fully immerse in all Camp-wide activities, Rec Times, Deck Singing, and unstructured time.
7. Maintain high energy and enthusiasm through long hours.
8. Perform other related duties as may be assigned.

Additional notes:

Room and board provided while in season. Access to a commercial kitchen in season when not in program for meals.

### **Common Job Performance Responsibilities:**

1. Leadership-Assume responsibility; lead by example; maintain a positive attitude; motivate others; be flexible; overcome obstacles; identify opportunities to improve; initiate assignments.
2. Communication-Communicate clearly, written and verbally; listen attentively and be receptive to feedback; provide timely, appropriate, and candid feedback; prepare required paperwork.
3. Good Judgment (Wisdom)-Analyze and resolve problems; anticipate challenges; assess objective and subjective hazards; make decisions appropriate to situations.
4. Teamwork-Work cooperatively with others; build relationships and team spirit; treat others with dignity and respect; compromise; address conflict positively.
5. Self Development-Strive to improve performance; understand areas of strength and areas for growth; desire and effort to enhance skills and develop new skills; receive feedback.
6. Professionalism-Punctual with assignments and activities. Dress appropriately for the role; represent LOC in a positive manner at public and private events; place the LOC program ahead of personal needs.
7. Contribute and adhere to the mission, vision, and core values of the organization through word and action on duty and off. Daily work begins before the Students rise, giving specific thought to your well being, the harmony of the cabin, the well being of each camper and the harmony of the camp as a whole. "A Rule for Motives and Acts" from the Manual of the Mother Church serves as a guideline.