

Leelanau Outdoor Center Academic Internship

We are looking for university students and recent grads who are interested in gaining professional experience in the field of outdoor education and learning all aspects of running an outdoor center. This is a 15-week internship (full semester) starting January 17 through mid-May with one week off for Spring Break. Interns will work on the LOC Staff while we are in season and while we are out of season, interns will work with the LOC Director and other departments on projects around camp as well as complete a research project of their choosing. There will also be the possibility of being hired to finish the spring programming season after the semester is over.

Intended Outcomes:

- Learn about and implement group leadership dynamics, conflict resolution, how to give and receive feedback, Maslow's Hierarchy of Needs, judgment & decision making, and other outdoor education skills as LOC Staff
- Gain a greater understanding from the LOC Director and other staff/directors about all aspects of running an outdoor center (i.e. administrative, financial, programmatic, logistics, etc.)

Roles & Responsibilities:

- In Season: Work as a LOC Staff/outdoor educator with school group programs
- Off Season: Work with LOC Director and other departments on projects around camp, complete a research project on an admin focus of your choosing
- Weekly written reflection and evaluation meeting with LOC Director

Benefits:

- Paid internship – \$300/week
- Room and board included - Housing and kitchen facilities available all semester, food included while we are in program
- ACCT Level 1 Certification (Challenge Course – High Ropes Course, Zip Line, Climbing Wall)
- ACA Conference attendance - State Conference in the fall, or alternative in the spring
- On the job training
- Hands on teaching experience

When:

- Fall Semester – 1 week of fall staff training, 8 weeks of fall programming, and 5-6 weeks of off-season work
- Spring Semester – 1 week of winter staff training, 7 weeks of winter programming, 4 weeks of off-season work, 1 week of spring staff training, 2 weeks of spring programming with the possibility of being hired to finish the season after the semester is over

Qualifications:

- Current or recently graduated university/college students who are interested in learning more about the ins and outs of outdoor education

- Practicing Christian Scientists - attend morning Bible Lesson read, attend Sunday services/Sunday school and Wednesday Testimony Meetings when program allows, and support our organizational mission to “work individually and collectively to demonstrate the principles of Christian Science as presented in the Bible and Science and Health with Key to the Scriptures by Mary Baker Eddy”

Administrative side (Choose your focus - “a la carte”):

- Budgeting
- Marketing, Recruitment, Retainment
- Non-Profit
- Licensing/ACA/HR
- Safety/Risk Management
- Facilities
- Evaluation/Survey Research
- Development/Fundraising
- Collaboration with other departments – kitchen, maintenance, etc
- Professional development, conferences, best practices
- Logistics, scheduling, working with teachers
- Develop and maintain curriculum

To Apply, go to <https://leelanau-kohahna.org/about/employment-opportunities/>
Questions? Contact katie.d@locprograms.org